



Building (includes hall room, restrooms, tables, chairs, stage & speaker's PA system):

Weekday rental @ \$200.00/day, ( ) Mon. ( ) Tues. ( ) Wed. ( ) Thur \$\_\_\_\_\_

Weekend single-day rental (Fri or Sat. or Sun.) \$400.00 \$\_\_\_\_\_

Weekend multi-day rental – each additional consecutive day \$150.00 \$\_\_\_\_\_

TOTAL

Brookhaven Park Commission  
689 Highway 51 North  
Brookhaven, Ms 39601

Fee payable to: Brookhaven Recreation Department  
www.brookhavenrecreation.com  
Telephone No. 601-833-3791 Fax 601-835-1995

Date to be used: \_\_\_\_\_ Hours: \_\_\_\_\_

Activity to be held: \_\_\_\_\_ Phone (H) \_\_\_\_\_  
Phone (W) \_\_\_\_\_  
Phone (C) \_\_\_\_\_

Name(print): \_\_\_\_\_

Address \_\_\_\_\_  
City State Zip

Email address: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Receipt # \_\_\_\_\_ Cash Deposit: \_\_\_\_\_

**I will not have alcoholic beverages** \_\_\_\_ **I will have alcoholic beverages** \_\_\_\_\_

**Copy of caterer license and caterer license number** \_\_\_\_\_

I/We agree by the rules and regulations printed above and to assume sole responsibility, answerable in damages for any and all accidents or injuries to person or property resulting from use of the facility.

Signature: \_\_\_\_\_ Date signed: \_\_\_\_\_

**Do you need the microphone?** \_\_\_\_\_

**Do not hang anything on the acoustic panels on the walls.**

**No glitter in building.**

## **Brookhaven Recreation Department Building Rules**

1. No glitter, confetti, hay, etc. in building 2. No marking, tape, paint, etc. on floors 3. No pets allowed in building 4. No vehicles allowed in building 5. No food, oil, or grease in sinks 6. No food in side rooms 7. No smoking inside or outside of building 8. No tape, tacks, nails, paint, etc on walls 9. No tacks on dividers 10. No fog machine 11. Do not hang anything on the acoustic panels on the walls

**\* If there is any evidence that the above mentioned rules and the rules stated in the rental contract have been broken your \$250.00 cash deposit will be forfeited.\***